

***CONSTRUCTION RISK CHECKLIST > Post-construction > Post Project Review  
With Staff and Subbies***

**Every Project Is an Opportunity to Improve the Next One**

Most builders conduct a handover with the client, but few take the time to conduct a structured debrief with their workers and subcontractors after a project is completed.

This is a missed opportunity.

Many of the lessons that could improve future projects are known by the people who worked on them every day. Subcontractors may have identified design issues, programme challenges or coordination problems. Staff may have noticed inefficiencies, recurring defects, communication breakdowns or safety concerns. If these insights are not captured, the same issues are likely to occur again on future projects.

A simple post-project debrief can be one of the most effective risk management tools available to a construction business.

**Post-Project Debrief Checklist**

- 1. What went well?**
- 2. What did not go well?**
- 3. What caused delays?**
- 4. What quality issues arose?**
- 5. Were there recurring safety concerns?**
- 6. Were subcontractors coordinated effectively?**
- 7. Did the programme work as planned?**
- 8. Were there communication issues?**
- 9. What should be done differently next time?**
- 10. What processes should be retained?**

The benefits extend beyond risk management. When workers and subcontractors are asked for their input, they are more likely to feel respected, valued and invested in the success of the business. It creates ownership of both problems and solutions,

encourages people to raise concerns early and often generates practical improvement ideas that management may not otherwise identify.

The key is to focus on learning rather than blame. The objective is not to find fault but to identify opportunities for improvement.

The most successful construction businesses treat every project as a source of feedback. Small improvements made consistently over dozens of projects can have a significant impact on profitability, quality, safety and client satisfaction. Because the best lessons are often learned on the job—but only if someone takes the time to ask.